

12/9/2012-PP (PPR)
Government of India
Ministry of Minority Affairs

11th Floor, Paryavaran Bhavan,
CGO Complex, Lodhi Road,
New Delhi-110003
Dated the 28th February, 2013

To,

The Principal Secretary/ Secretary/ Commissioner,
State Government/ UT Administration of,

Subject: - Physical Allocation of Scholarships and Time-line activities under the Pre-matric Scholarship Scheme for students belonging to the notified minority communities under the scheme for the year 2013-14 - issue of advertisement -reg.

Sir/Madam,

I am directed to say that Pre-matric Scholarship Scheme is a Centrally Sponsored Scheme launched in the year 2008. Under the scheme, Scholarships are awarded to the meritorious students from the notified minority communities who have secured not less than 50% marks or equivalent grade in the previous final examination and the annual income of whose parents/ guardian from all sources do not exceed Rs.1 lakh. The funding pattern between Centre & State will be in the ratio of 75:25. UTs will be provided 100% Central Assistance.

2. The community-wise **Physical Allocation** (for fresh cases only) in respect of your State/ UT under the scheme of Pre-matric Scholarship for students belonging to minority communities alongwith **Time line** for the financial year 2013-14 is enclosed herewith (**Annex I & II**). As far as renewal cases are concerned, there is no target for them. The **detailed format** alongwith **revised checklist** for submission of proposal by the State/ UTs to Ministry of Minority Affairs is also enclosed at **Annex-III & IV**.

3. It is expected that from the financial year 2013-14 many areas of the country will have Unique Identification (UID) Scheme rolled out. However, all areas of the country will not have the benefit of the UID Number. It has been decided that from 2013-14 onward in the application form of Pre-matric Scholarship Scheme, there would be a field to capture UID Number. The filling up of this number will however not be mandatory in 2013-14. The students may, however, be advised; wherever UID Number are known it would be in their own interest to quote the number.

Cont..2/-

hdd
28/2/13

4. As per para no. 14 of the Pre-matric Scholarship Scheme, the Scheme will be announced by the concerned State Government/ UT Administration well in time, through advertisements in the leading language newspapers and local dailies vernacular and by using other suitable public media. Accordingly, State/ UT is requested to publish advertisements inviting application for the year 2013-14 by April 2013 and adhere to the Time Lines given in Annex-II with regard to various activities related to submission of proposal to this Ministry. The State Governments/ UT Administration may also advertise the scheme through other means and media as it may deem fit for wide publicity.

5. In order to provide the flexibility in the activity timeline under Pre-matric Scholarship Scheme, according to the academic year of the particular States/UTs, it is requested that alternate timeline for Fresh/Renewal applications under Pre-matric Scholarship Scheme for your State/UT may be indicated latest by 20th March, 2013. If no alternative timeline is received by 20th March, 2013, it will be presumed that the States/UTs are in agreement with timeline proposed by this Ministry.

6. While submitting the proposals, all terms and conditions contained in the Scheme need to be followed. It may also be ensured that proposal is submitted alongwith Utilization Certificate in GFR- 19 A.

7. The State Governments/ UT Administrations are also advised to furnish the status of disbursement of scholarships released in the year 2012-13 to this Ministry. States/ UTs are required to upload the list of students who have been awarded scholarships alongwith requisite detail on their websites. Publishing/Uploading the list of scholarship awardees on the website of Ministry of Minority Affairs has been made mandatory. Those States/UTs, who do not upload the list of students awarded scholarships in 2012-13 on their website shall not be considered for release of Scholarships in 2013-14.

8. It is once again requested to give wide publicity to the scheme so that the minority community students are able to avail maximum benefit of this scholarship scheme.

9. This issues with the approval of Secretary, Ministry of Minority Affairs.

Yours faithfully,


(Pradeep Kumar)

Under Secretary to the Govt. of India
Tel.: 24364310

Encl: As above.

State/UT- wise & Community- wise Physical distribution (for fresh cases only) for the year 2013-14
under the scheme of
Pre-matric scholarship for students belonging to the minority communities.

S.No.	States/UTs	Muslim	Christian	Sikh	Buddhist	Parsi	Total (Physical)
1	Andhra Pradesh	147400	24800	600	600	18	173418
2	Bihar	289600	1200	400	400	18	291618
3	Chhattisgarh	8600	8400	1400	1400	18	19818
4	Goa	2000	7601	55	36	120	9812
5	Gujarat	97000	6000	1000	400	120	104520
6	Haryana	25800	600	24800	200	18	51418
7	Himachal Pradesh	2600	200	1600	1600	18	6018
8	Jammu & Kashmir	143400	400	4400	2400	18	150618
9	Jharkhand	78800	23000	1800	200	18	103818
10	Karnataka	136400	21200	400	8400	18	166418
11	Kerala	166000	127691	55	36	18	293800
12	Madhya Pradesh	81200	3600	3200	4400	18	92418
13	Maharashtra	216800	22400	4600	123000	476	367276
14	Orissa	16200	19000	400	200	18	35818
15	Punjab	8000	6200	307240	800	18	322258
16	Rajasthan	101000	1600	17400	200	18	120218
17	Tamil Nadu	73200	79800	200	200	18	153418
18	Uttar Pradesh	649000	4400	14400	6400	18	674218
19	Uttarakhand	21400	600	4400	200	18	26618
20	West Bengal	427200	10800	1400	5200	18	444618
21	Delhi	34200	2800	11800	600	18	49418
22	Puducherry	1200	1400	55	36	18	2709
23	Arunachal Pradesh	400	4200	55	3000	18	7673
24	Assam	174000	20800	400	1000	18	196218
25	Manipur	4000	15599	55	36	18	19708
26	Meghalaya	2000	34399	55	36	18	36808
27	Mizoram	200	16400	55	1600	18	18273
28	Nagaland	800	37799	55	36	18	38708
29	Sikkim	200	800	55	3201	18	4274
30	Tripura	5400	2200	55	2000	18	9673
31	Andaman & Nicobar	600	1600	55	36	18	2309
32	Chandigarh	800	200	3000	36	18	4054
33	Dadra & Nagar Haveli	200	200	55	36	18	509
34	Daman & Diu	200	55	55	36	120	466
35	Lakshadweep	1200	55	55	36	18	1364
Total:		2917000	507999	405610	167997	1394	4000000

Note :

Community/ies with the target of 55 or less scholarships has been inserted in response to Writ No. 315 (SM) 09 in Guwahati High Court.

Wd
28/2/13

Pre-matric–matric scholarship schemes 2013-14**Time line**

S.No.	Particulars	Last Date for States/UTs whose academic session start from	
		April 2013	January 2013
1.	Communication of target to States/UTs by the Ministry	By 28 th Feb, 2013	By 28 th Feb, 2013
2.	Publication of advertisement by States/UTs inviting the application form the students	In April, 2013	In April, 2013
3.	First release of 50% of the States/UTs share as ad-hoc grant (First installment) after receipt of full/partial Utilization Certificate for 2012-13.	By 30 th June 2013	By 31 st May 2013
4.	Receipt of applications from students by States/UTs	By 31 st August 2013	By 30 th June 2013
5.	Submission of scholarship requirement by the States/UTs to the Ministry	By 30 th September 2013	By 30 th July 2013
6.	Release of Second and Final 50% of the scholarship amounts to States/UTs	By 31 st Oct. 2013	By 31 st August 2013
7.	If State/UT fails to submit the proposals by such date; the funds due to that State/UT may be redistributed among other needy and deserving State/UT at the discretion of M/o Minority Affairs.		

hnd
28/2/13

Proposal for seeking release of grant-in-aid under the scheme of PRE-MATRIC SCHOLARSHIP for students belonging to the minority communities

1. Indicate the budget head of account for pre-matric scholarship scheme and the fund provision for the current financial year.

Budget head of account	Budgeted provision in rupees lakh

2. Information relating to implementation of the scheme in the previous year
(a) Statement on disbursement of scholarship of the previous year

No. of pre-matric scholarships sanctioned in the previous year by the Ministry of Minority Affairs which have been disbursed to students			
Community	No. of students		
	Male	Female	Total
Muslim			
Christian			
Sikh			
Buddhist			
Parsi			
Total			

- (b) Utilization Certificate of grant-in-aid for previous year in the prescribed format:
(Please attach original copy. In case of any discrepancy in figures, please explain clarifying the reasons and indicate in the forwarding letter the likely date, when it would be rectified and full U.C. sent)

b) Fund requirement for RENEWAL scholarship (Financial)

Category	Total No. of students selected for award of scholarship	Course fee including admission fee (Rupees in lakh)	Maintenance allowance (Rupees in Lakh)						Total amount (ii + Viii) (Rupees in lakh)
			Hosteller		Day Scholar		Total		
			No.	Amount	No.	Amount	No.	Amount	
	i	ii	iii	iv	v	vi	vii	viii	
Govt. school/college/institute									
Private school/college/institute									
Total									

III. Fund requirement for administrative expenses

Sl. No.	Item	No. of units/personnel	Unit cost (Rupees in lakh)	Total amount (Rupees in lakh)
1.				
	Total			

V. Total of paras 3. I(b) & II(b) and III

Sl. No.	Item	Total amount (Rupees in lakh)
I	Fund requirement for fresh scholarship	
II	Fund requirement for renewal of scholarship	
III	Fund requirement for administrative expenses (2%)	
IV	Balance Amount [Previous Financial Year] (-)	
	Grand total of I, II and III	

4. Provide copies of the first two and last two pages of the worksheets for each community through which the details at para 3.I and 3.II have been calculated: (Please attach)

5. The above and enclosures are certified. Further, the items provided in the checklist sent vide letter No. dated have been verified and confirmed as correct.

Officer-in-charge of scholarship Cell

Date:

Place:

Secretary
Minority Welfare/Affairs Department
Government/Administration of _____

Date :

Place :

CHECK LIST

Pre-matric
(Vide letter No. 12/9/2012-PP(PPR))
Dated 28 /February /2013

PROPOSAL FOR THE YEAR _____
FROM STATE/UT _____

S.No.	Item	Yes/No
1.	Has the proposal been submitted as per prescribed format?	
2.	Is a separate account for the scholarship scheme maintained?	
3.	Is the claim belonging to a notified minority community i.e. Muslim, Christian, Sikh, Buddhist or Parsi has been verified and the State Government/UT Administration satisfied with the claim?	
4.	Whether the schools/institutes where students are studying are Government or recognized by State Government/UT Administration and come under the scheme?	
5.	Whether the students proposed for award of scholarship have secured not less than 50% marks in previous final examination and students from BPL families, having the lowest income been given preference in the ascending order?	
6.	As the students belonging to minority communities could also belong to OBC, SC or ST category, whether it has been ensured that a student does not enjoy more than one scholarship?	
7.	Is the annual income, from all sources, of parents or guardian of the students does not exceed Rs. 1 lakh and inter se selection weightage given to poverty rather than marks?	
8.	Whether eligible girl students have been accommodated against the earmarked 30% scholarships for girl students, and where the balance have been transferred to boy students, whether it has been done only after the girl students' merit list has been exhausted?	
9.	Has the reimbursement for admission fee and tuition fee claimed by students studying in the school/institute been checked and worked out as per the scheme?	
10.	Whether the students applying for award of scholarship have bank account?	
11.	Has Utilization Certificate for the previous year been sent to the Ministry?	
12.	Whether the cut-off income level for the last successful candidate is certified and recorded? (figure to be mentioned here)	
13.	Whether it is certified that all terms and conditions under the scheme are complied with?	
14.	Whether all beneficiary details have been uploaded at the website of the State/UT Govts vide item No. 6 in the format for seeking grant-in-aid?	
15.	Has the list of selected candidates has been generated through a computer process?	
16.	Total number of renewal cases. (Figure to be recorded here)	
17.	It is known that failure to claim grants by due date will empower M/o Minority Affairs to redistribute financial allocations of the State/UT failing to do so among other needy and deserving States/UTs at the discretion of M/o Minority Affairs.	
18.	It is certified that the ratio of the number of beneficiaries community-wise, is in proportion to the ratio of five notified minority communities in the State/UT as per 2001 census.	
19.	Whether the State/UT has, in its budget, provided matching contribution of 25% of the total amount for which grants have been sought?	

Signature

Officer-in-charge of the programme at the level of State/UT
