

No.8-8-2009/MC
Government of India
Ministry of Minority Affairs
(Establishment Section)


11th Floor, Paryavaran Bhawan,
CGO Complex, Lodhi Road,
New Delhi-110 003.
Dated: 16th January, 2014

OFFICE ORDER

In compliance of the directions contained in DoP&T's OM No.11013/3/2009-Estt.(A) dated 2.2.2009, the Competent Authority in the Ministry of Minority Affairs re-constitutes a Complaint Committee consisting of the following Officers to enquire into the complaints of sexual harassment made by women in the work place:

(i)	Ms. Preeti Madan, IES (81), JS	Chairman
(ii)	Shri Dheeraj Kumar, IAS, Director	Member
(iii)	Shri Lucas L. Kamsun, Director	Member
(iv)	Ms. Farah Naqvi, Women Rights Activist	Member

- The committee will conduct its proceedings in accordance with guidelines laid down by National Commission for Women on the subject from time to time.
- If any of the Members of the Complaints Committee becomes a complainant, that member shall not be associated with the investigation/examination of the complaint or deliberations of the Committee.
- It may be ensured that there is no delay in dealing with complaints of sexual harassment made by woman in the work place, and whenever such complaints are made there is no occasion for either an attitude of disinterest or indifference. Any delay, or dismissive attitude with regard to complaints will serve to nullify the letter and spirit not only of Government instruction, but also the guidelines laid down by the Apex Court and would itself invite action.
- The above issues are kept in mind, and the Complaint Committee should make every effort to address the issue immediately and promptly. The regular quarterly meetings of the Complaints Committee may be held even if there are no complaints, and the state of preparedness to deal with such complaints reviewed as also measures to be taken to make all officers fully aware of their responsibilities in this regard.
- The tenure of the Committee will be of three years from the date of issue of this order.
- This issues with the approval of the Hon'ble Minister (Minority Affairs).


(Maitreyee Roy)
Deputy Secretary to the Government of India
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